ROYAL CUSTOMS AND EXCISE DEPARTMENT
BRUNEI DARUSSALAM

[APPLICATION FOR DE'MINIMIS SCHEME]

NOTE: Please attach an official letter with company letterhead clearly describing the application request and other related

OFFICIAL USE ONLY

☐ New Application ☐ Renew Application

Submitted together with this form are the following documents:

- ☐ Photocopy of Applicant's IC / Passport
- ☐ Registration of Company
- ☐ License Warehouse at BIACC
- ☐ Tenancy Agreement
- ☐ Sample Manifest of items below BND400
- ☐ Others: _____

_____

SECTION A : PARTICULAR OF APPLICANT

[This section is to be completed by the Chairman/ Managing Director/ Director/ Proprietor or a partner of the Company/ Firm. His/ her name should be appear in the Registry of Companies & Business Information.]

Applicant's Name :

Designation :

Applicant's IC : Colour :

Email Address :

Contact Number : _____ (HP) _____ (H)

SECTION B : PARTICULAR OF ESTABLISHMENT

Name of Company :

Date of Registration : / / Business Registration No.: _____

Office Addresss :

Postal Address :

Contact Number : _____ (Tel) _____ (Fax)

SECTION C : DETAILS OF COURIER SERVICE USED FOR DE'MINIMIS SCHEME

Name of Courier Service :

Address of Warehouse Licensed Premises :

License No. : Date of Issue: Expiry Date:

SECTION E : Responsible person(s) to be contacted (in case of emergency after office hours)

1. Name :

Designation :

Contact Number : _____ (HP) _____ (H)

Email Address :

2. Name :

Designation :

Contact Number : _____ (HP) _____ (H)

Email Address :

Declaration

1. I/ We herby declare that the information given in this application is true and correct.
2. I/ We also undertake to inform Royal Customs and Excise Department Brunei Darussalam immediately of any changes in the particular of this Application Form.

Signature : ..... Date: .....

[ ]

OFFICIAL USE ONLY

Verified by :

Signature : _____ Date: _____

Approved by :

Designation :

Signature : _____ Date: _____

Department Stamp