

Manual Guide for Declarant

Submission of ASEAN AEO Mutual Recognition Arrangement (AAMRA) Declaration in the Brunei Darussalam National Single Window (BDNSW)

Issued by: SLMS Secretariat Royal Customs and Excise Department (RCED)

ASEAN Authorised Economic Operator (AEO) Mutual Recognition Arrangement (AAMRA) was signed by 10 Customs Administration of ASEAN Member States (AMS) on 29th September 2023. Live implementation of AAMRA was started on 1st August 2024 by Brunei Darussalam, Malaysia and Singapore.

As of today, AAMRA is already implemented by Brunei Darussalam, Indonesia, Malaysia, Singapore and Thailand. Remaining AMS will implement their AAMRA at a later date.

With AAMRA, any goods traded by any certified AMS AEOs will enjoy **faster cargo clearance and priority treatment for cargo inspection** in other participated AMS territory. Following companies are eligible to these privileges:

- 1. Any Sutera Lane Merchant Scheme (SLMS) Operators who will be exporting to AMS; and
- 2. Any companies in Brunei Darussalam who will be importing from (or exporting to) any certified AMS AEOs.

Brunei Darussalam's AEO Operators or SLMS Operator is required to provide their AEO Identification (AEO ID) or Traders Information Number (TIN) to their business partner in AMS, and AMS' Certified AEO Companies will provide their AEO ID or TIN to their business partner in Brunei Darussalam for the purpose of customs declaration.

User Guide for submitting AAMRA Declaration through Brunei Darussalam National Single Window (BDNSW) appears in **ANNEX 1**.

Consolidated Guidelines on each AMS's AAMRA Import and Export Declaration appears in **ANNEX 2.**

For more information, please contact AEO Brunei via email <u>aeobrunei@customs.gov.bn</u>

ANNEX 1

Submitting AAMRA Declaration

1 – In Create Declaration, under the Header tab, user can select AAMRA from the drop-down field under the field SLMS/AAMRA Type.

Header						
*Indicates Mandatory Field						
Declaration Information						
Type of Declaration:*	Import					
Customs Procedure:*	Import					
Declaration Draft Number:	- Auto Generated -					
Mode of Transport:*	SELECT 🔽					
Country of Shipment:*	SELECT					
Country of Destination:*	Brunei Darussalam 🗸					
Place of Discharge:*	?					
Port of Entry:	?					
Clearance Station:*	SELECT					
Nature of Transaction:						
Remarks:	\bigcirc					
SLMS/AAMRA Type:	AAMRA 🔽					

2 – Under Party tab, user is required to fill in the Consignor/Consignee details. User would need to obtain their business partner's AEO code and search that AEO code under Consignor/Consignee Registration details.

Consignor/Consignee Note : Provide correct consignee email id for	r receiving mail notifications on arrival of goods
Consignor Company Registration Number:	SLMSBN-122023-100001 ? Same as Exporter
Consignor Company Name:	AEO Company (BN)
Consignee Company Registration Number:	AC02122023 ? Same as Importer
Consignee Company Name:	AEO Consignee
Consignee Email Id:	
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User then complete the declaration form and submit the declaration as usual.

3 – The transaction number for AAMRA declaration has a prefix 'ATN ', compared to normal declaration with 'NDTN'

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GUIDELINE FOR THE SUBMISSION OF IMPORT OR EXPORT DECLARATIONS FOR THE IMPLEMENTATION OF THE ASEAN AUTHORISED ECONOMIC OPERATOR MUTUAL RECOGNITION ARRANGEMENT (AAMRA)

I. Introduction

All ten ASEAN member states (AMS) signed the AAMRA on 29 September 2023 to implement it on a pathfinder basis, with the aim to enhance trade by reducing regulatory burden and facilitate the movement of goods within ASEAN. The first six ready AMS viz Brunei Darussalam, Indonesia, Malaysia, the Philippines, Singapore and Thailand, commenced the first AAMRA pathfinder pilot on 13 December 2023, with the aim to fully implement the AAMRA in August 2024. The following general and country-specific guidelines are consolidated to furnish respective AMS' certified Authorised Economic Operator (AEO) companies with the essential steps and requirements for submitting inward or outward declarations to respective countries' customs administrations, to enable them to enjoy the MRA benefits provided under the AAMRA.

II. General Guideline for AMS' AEO Companies

AEO codes issued to AEOs by their respective AMS customs administrations are used to identify AEO cargoes.

AEO companies exporting to or importing from the six-ready AMS - should share their specific AEO code with their business partner(s) in the participating importing AMS, for the AEO cargoes to be identified and granted the faster cargo clearance MRA benefits. The business partner(s) in the importing participating countries need not be AEO accredited.

III. Six Ready AMS' AEO Codes

ASEAN Member State	AEO Code Format
Brunei Darussalam	SLMSBN-XXXXXX-XXX
Indonesia	AEOXXXXXXXXXXXID or AEOIDXXXXXXXXX
Malaysia	MYXXXXXXXXXXX
Philippines	XXXX-AEO-L2-XXX/XXXXXXXXXXXXXX
Singapore	AEOSGXXXXXXXXXXX
Thailand	THXXXXXXX

The six AMS have different AEO coding formats. Please see details below:

IV. Six AMS' AEO Import and Export Declaration Procedures

a) Guidelines for Brunei Darussalam Companies

Companies in Brunei Darussalam who will be importing from or exporting to AMS' AEO companies are required to submit AAMRA Declaration which can be found in the Declaration Information. Companies can select "AAMRA" from the drop-down field.

ł	leader			
*In	dicates Ma	andatory Field		
Ø	Decla	aration Information		
	Type of I	Declaration:*	Import	
	Customs	s Procedure:*	Import	
	Declarat	ion Draft Number:	- Auto Generated -	
	Mode of	Transport:*	SELECT V	
	Country	of Shipment:*	SELECT	~
	Country	of Destination:*	Brunei Darussalam	\checkmark
	Place of	Discharge:*	?	
	Port of E	ntry:	?	
	Clearand	ce Station:*	SELECT	\checkmark
	Nature o	f Transaction:		
	Remarks	s:		$\hat{}$
ſ	SI MS/A			

Import/Export Declaration:

Companies would need to obtain their business partner's AEO code and to search that AEO code under Consignor/Consignee Registration details.

Consignor/Consignee	
Note : Provide correct consignee email id for	r receiving mail notifications on arrival of goods
Consignor Company Registration	SLMSBN-122023-100001 ? Same as Exporter
Number:	
Consignor Company Name:	AEO Company (BN)
Consignee Company Registration	AC02122023 ? Same as Importer
Number:	
Consignee Company Name:	AEO Consignee
Consignee Email Id:	
< PREVIOUS	SAVE SUBMIT CANCEL SAVE & NEXT

b) Guidelines for Indonesia Companies

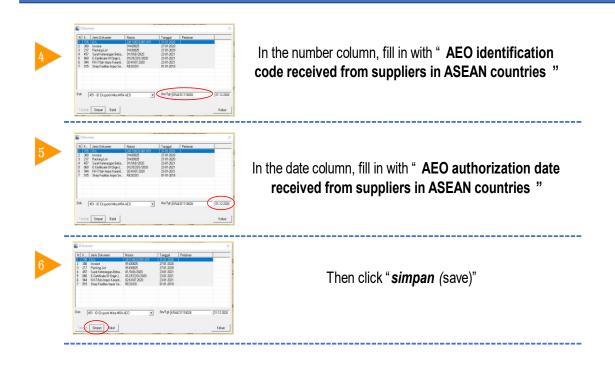
Importer importing goods from AEO companies in other AMS to Indonesia should fill in the AEO identification code and AEO authorization date in the import declaration using facility code 451, with the detailed procedures as follows:

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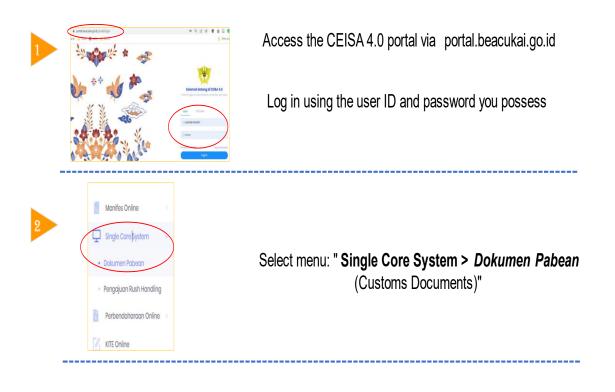
Procedures for Completing AEO Authorization Number and Date on the Import Declaration Module (BC 2.0) (1)

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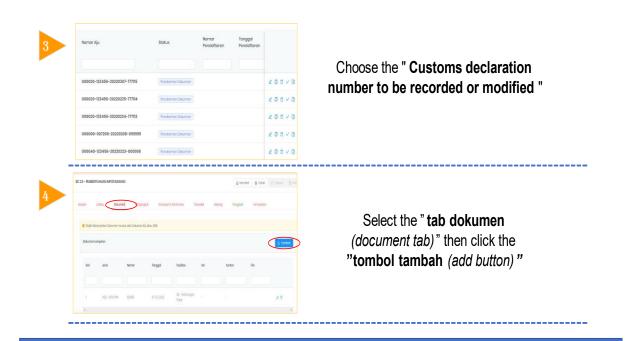
Procedures for Completing AEO Authorization Number and Date on the Import Declaration Module (BC 2.0) (1)



Procedures for Completing AEO Authorization Number and Date on the CEISA 4.0 (Web -Based Portal) (1)



Procedures for Completing AEO Authorization Number and Date on the CEISA 4.0 (Web -Based Portal) (1)



Procedures for Completing AEO Authorization Number and Date on the CEISA 4.0 (Web -Based Portal) (3)

Dokumen Lampiran X	For document type, select code " 451 – Nomor Registrasi AEO (<i>AEO Registration Number</i>)"
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Tanggal 3+12-2020	Then click " <i>simpan (</i> save)"
⊗ Bota	

Note: Please refer to section III (Six Ready AMS' AEO Code) above for AEO code format to be filled in the import declaration.

c) <u>Guidelines for Malaysia Companies</u>

When declaring the AEO import or export permit declarations, companies in Malaysia would need to use the RMCD's AEO coding format as required by the AEO system as shown below:

ASEAN Member State	AEO Code Format	AEO Code to be declared in Malaysia's AEO System
Brunei Darussalam	SLMSBN-XXXXXX-XXX	BNSLMSBN-XXXXXX-XXX Add prefix "BN"
Indonesia	AEOXXXXXXXXXXXID	IDAEOXXXXXXXXXXXXID Add prefix "ID" Remove colon (:) and dots(.)
Philippines	XXXX-AEO-L2- XXX/XXXXXXXXXXXX	PHL2XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
Singapore	AEOSGXXXXXXXXXXXXX	SGAEOSGXXXXXXXXXXXXX Add prefix "SG"
Thailand	THXXXXXXX	THTHXXXXXXXXYY Add prefix "TH" Add suffix "YY": Last 2-digit of the year certified as AEO (e.g. 14,19, 20)

Import Declaration:

This approach is only suitable for non-MRA importers in Malaysia, as AEOs already receive benefits through the AEO System.

i. <u>The Customs Broker will access the front-end system to complete the</u> <u>import declaration</u>. To add the MRA code, they'll need to select "Supporting Document."

K1/2019MRA01A

Downle	load Job	Declaration Listing	D K1 / 2019MRA	01A 🗙			
leader	Trading Pa	artner Exemption	Declaration Items	Container & Marking / No'	s Supporting Document	Response	
	CODE	DESCRIPTION		CUSTOMS STATION	REF. NO.	DATE TYPE	DATE
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ii. <u>Choose MRA Code and key in the MRA Reference No.</u>

Capturing the MRA-AEO Reference No. as Supporting Document during declaration data entry (Sample)

						Select MRA code	
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iii. <u>MRA Reference Number Validation and Customs Information System (CIS) / Sistem</u> <u>Maklumat Kastam (SMK) Error Code</u>

MRA Reference No. captured must be a valid reference no., as SMK will validate the accuracy and validity status of the reference no.

- 1. If the *MRA Reference No. does not exist*, SMK will issue an error code CUSERR Code AG1 MRA <u>Code</u> Invalid
- If the MRA Reference No. is "Suspended/Withdrawal/Revoked, SMK will issue an error code CUSERR Code AG2 – MRA <u>Status</u> Invalid

Note:

The MRA Reference No. is the responsibility of both exporter from the exporting country and consignee from importing country.

d) <u>Guidelines for the **Philippines** Companies</u>

For Philippine companies who are importing from ASEAN AEO companies, please obtain your business partner's AEO code and input the same in Box No. 2 or "Exporter / Supplier Address" of the Goods Declaration at the E2M System using the format below:

Country Code of MRA Partner-Business Partner's AEO Code



ASEAN Member State	AEO Code Format	AEO Code to be declared in Philippine's AEO System
Brunei Darussalam	SLMSBN-XXXXXX-XXX	BN-SLMSBN-XXXXXX-XXX
Indonesia	AEOXXXXXXXXXXXID	ID-AEO:X.X.X.X.X.X.X.XXXXXX.ID
Malaysia	MYXXXXXXXXXXX	MY-MYXXXXXXXXXXX
Singapore	AEOSGXXXXXXXXXXXX	SG-AEOSGXXXXXXXXXXXXX
Thailand	ТНХХХХХХХ	TH-THXXXXXXX

For Philippine companies exporting to ASEAN Member States, the guidelines and format of declaration of AMS must be observed.

e) Guidelines for Singapore Companies

For Singapore companies who are importing from participating AMS' AEO companies, please obtain your business partner's AEO code and declare it in your TradeNet import permit declaration in the following manner:

Declaration Field	Information to be declared
Customs Procedure Code (CPC)	AEO
Processing Code 1 (PC1)	Either BN, ID, MY, PH, or TH
Processing Code 2 (PC2)	AEO number

Please note the specific Processing Code 1 (PC1) and Processing Code 2 (PC2) of each ASEAN countries below:

ASEAN Member State	AEO Code Format
Brunei Darussalam	SLMSBN-XXXXXX-XXX PC1 PC2 NB. PC2 for Brunei is exclusive of the hyphens (-).
Indonesia	AEOXXXXXXXXXXID PC2 PC1
Malaysia	MYXXXXXXXXXXX PC1 PC2
Philippines	XXXX-AEO-L2-XXX/XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

ASEAN Member State	AEO Code Format
Thailand	PC1 PC2

Domestic facilitated clearance for STP-Plus importers and exporters

To enjoy a higher level of facilitated clearance in Singapore, STP-Plus importers and exporters are reminded to declare their STP code in the TradeNet import and export declarations as illustrated below.

The STP Code comes in the following format:



Declaration Field	Information to be declared
Customs Procedure Code (CPC)	AEO
Processing Code 1 (PC1)	SG
Processing Code 2 (PC2)	XXXXXXXXXXXX

TradeNet allows up to 5 entries under PC1 and PC2 fields. STP-Plus companies importing from an MRA partner's AEO exporter could declare both their AEO code and their business partner's AEO code in their TradeNet permit declarations.

f) <u>Guidelines for **Thailand** Companies</u>

In order to enjoy the MRA benefits, Thai importers are required to obtain the following information from their AEO trade partners among participating AMS and declare it in the import declaration through Thai Customs Electronic Systems (TCES):

i. AEO MRA Exporter Name

*Exporter names need to be matched with Thai Custom's AEO Company database.

Thai Customs's Database (Received information from ASEAN Member States)	Importer's Import declaration (Import Declaration Control (Invoice))
	Example Technology Co., Ltd.
Example Technology Co., Ltd.	EXAMPLE TECHNOLOGY CO., LTD.
Llu.	Example Tech. CO., Ltd.
	Example Technology COMPANY LIMITED

ii. <u>AEO MRA Country Code</u> Two Alphabetic Characters, namely BN, ID, MY, PH and SG.

iii. <u>AEO MRA Reference Number</u>

Importers are required to declare the AEO Reference Number following this Code Format:

ASEAN Member State	AEO Code Format
Brunei Darussalam	SLMSBN-XXXXXX-XXX
Indonesia	AEOXXXXXXXXXXXID /
	AEOIDXXXXXXXXX
Malaysia	MYXXXXXXXXXXX
Philippines	XXXX-AEO-L2-XXX/XXXXXXXXXXXXXX
Singapore	AEOSGXXXXXXXXXXX

How to submit AEO information on import and export declarations to Thai Customs Electronic System (TCES)

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