

TPR – TRADING PARTNER REGISTRATION FOR BDNSW

Using Internet Explorer – www.bdnsw.gov.bn/

Click on BDNSW link (CLICK HERE)

Sign In

بروني دار السلام ناتياونل سيغلي ويندوو
Brunei Darussalam
National Single Window

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Click Here

BDNSW
BRUNEI DARUSSALAM
National Single Window

Brunei e-Customs
Click here

VEHICLE PASS

ASEAN SINGLE WINDOW

Quick Guide

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- ▶ [Importer](#)
- ▶ [Agent](#)

Brunei Darussalam's National Single Window (BDNSW)

Welcome to Brunei Darussalam's National Single Window (BDNSW) for Trade Facilitation. BDN will usher in a new world of effortless trade documentation. Gone are the days when Traders had to run from pillar to post to get permits and approvals. The new BDN envisions an era where multiple

https://login.bdnsw.gov.bn/brdnsw/sf/login/login.shtml

File Edit View Favorites Tools Help

Brunei Darussalam National Single Window

USER NAME

PASSWORD

Login

COMPANY REGISTRATION

- To Register Your Company
[Click Here](#)

PUBLIC USER SEARCH

- To Search Public User
[Click Here](#)

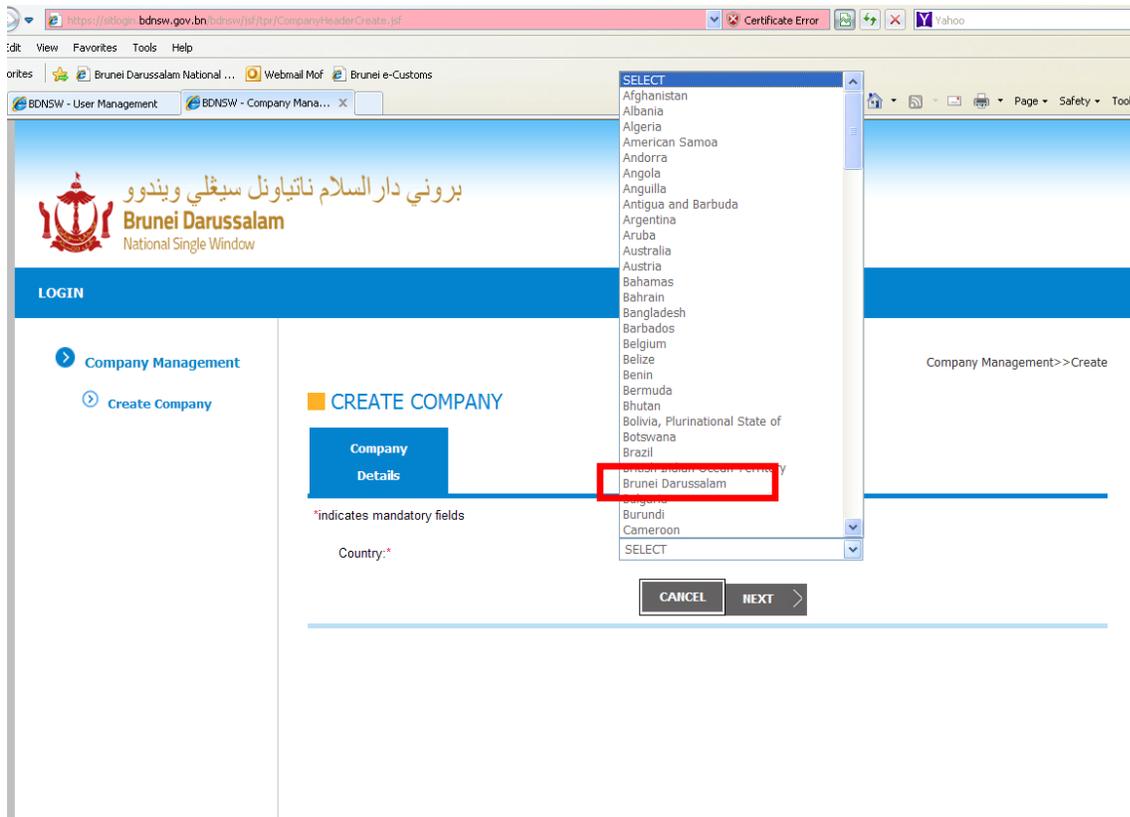
ABOUT SINGLE WINDOW

The BDNSW System is used to design, implement and operate Single Electronic Window for the Ministry of Finance of Brunei Darussalam for customs clearance of traded goods, thus creating a single point to submit standardized information and documents to meet legal import, export and customs-transit requirements.

Terms and Conditions | Privacy Policy

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Step 1: please **CLICK HERE** that pointed



Step 2: On company detail please select Brunei Darussalam

Step 3: Please fill in the entire mandatory such as in the following figure then select **NEXT**

The screenshot shows a web browser window with the URL <https://siblogr.bdnsw.gov.bn/bdnsw/jsf/tpr/CompanyHeaderCreate.jsf>. The browser's address bar shows a 'Certificate Error' warning. The page header features the Brunei Darussalam National Single Window logo and the text 'بروني دارالسلام ناتياونل سيغلي ويندور' and 'Brunei Darussalam National Single Window'. Below the header is a blue 'LOGIN' bar. The main content area is titled 'Company Management' and 'CREATE COMPANY'. The 'CREATE COMPANY' section has a sub-section 'Company Details' and a note: '*indicates mandatory fields'. The form contains the following fields:

- Country:* (Dropdown menu, currently set to Brunei Darussalam)
- Company Registration Type:* (Dropdown menu, currently set to SELECT)
- Company Name:* (Text input field)
- Company Registration Number:* (Text input field)
- Company Effective Date:* (Date picker)
- Company Expiration Date:* (Date picker)

At the bottom of the form are two buttons: 'CANCEL' and 'NEXT >'. The browser's taskbar shows several open tabs, including 'BDNSW - User Management' and 'BDNSW - Company Mana...'. The browser's status bar shows 'Page', 'Safety', and 'Tools'.

LOGIN

Company Management

Create Company

CREATE COMPANY

Company Management >> Create

Company Details

*Indicates mandatory fields

Country:* Brunei Darussalam

Company Registration Type:* Commercial

Company Name:* Atul Sdn Bhd

Company Registration Number:* RC/23551484

Company Effective Date:* 23/12/2015

Company Expiration Date:* 23/12/2099

Business Activity:*

Import Agrochemicals
Shipping Agent
COO

Add All
Add
Remove
Remove All

Importer
Exporter
Agent

CANCEL NEXT >

COMPANY DETAILS	
Country	Please select "Brunei Darussalam"
Company Registration Type	Select "Commercial"
Company Name	Enter your company name
Company Registration No.	Enter your registration no eg. RC/20001561
Company Effective Date	Effective date select "Today date"
Company Expired Date	Expired date select also today date but CHANGE the year until "2099"
Business Activity	Select your business activity IF you FORWARDING AGENT select AGENT ONLY. IF you PRIVATE AGENT select IMPORTER, EXPORTER and AGENT. BUT IF you TRADER please select IMPORTER and EXPORTER ONLY.

Step 4: Fill in the contact detail such as in the following, make sure you fill in all the mandatory one, then follow by click **NEXT** button

The screenshot shows a web browser window with the URL <https://slogin.bdnsw.gov.bn/ndsw/jsp/CompanyHeaderCreate.jsp>. The browser's address bar also displays a "Certificate Error" warning. The page title is "BDNSW - User Management" and "BDNSW - Company Mana...". The main content area features the "BRUNEI Darussalam National Single Window" logo and a "LOGIN" header. A navigation menu on the left includes "Company Management" and "Create Company". The main heading is "CREATE COMPANY", and the current tab is "Contact Details". Below the tabs, a note states "*indicates mandatory fields". The form contains the following fields:

- Organisation Type: * (Dropdown menu with "SELECT" option)
- Address Line1: * (Text input field)
- Address Line2: (Text input field)
- City: (Text input field)
- State: (Text input field)
- Postal Code: * (Text input field)
- Telephone Number: * (Text input field)
- Fax No: (Text input field)
- Email Id: * (Text input field)
- Company URL: (Text input field)

At the bottom of the form, there are four buttons: "PREVIOUS", "CANCEL", "SUBMIT", and "NEXT".

SW - Company Management - Windows Internet Explorer

https://slogin.bdnsw.gov.bn/bdnsw/jsf/tpr/CompanyHeaderCreate.jsf

Brunei Darussalam National Single Window

LOGIN

Company Management >> Create

Company Management

Create Company

CREATE COMPANY

Company Details | **Contact Details** | Authorised Person | Documents

*indicates mandatory fields

Organisation Type:* Private Ltd Co

Address Line1:* KG JERUDONG

Address Line2: KG JERUDONG

City: BRUNEI

State: BRUNEI

Postal Code:* BJ1245

Telephone Number:* 2655815

Fax No: 2655817

Email Id.* atul.sdnbhd@gmail.com

Company URL:

PREVIOUS CANCEL SUBMIT NEXT

CONTACT DETAIL	
Organisation Type	Select you company type eg. Private LTD co., Public Co., etc.
Address Line 1	Please enter you company address
Address Line 2	Not Mandatory
City	Not Mandatory
State	Not Mandatory
Postal Code	Please enter your company Postal Code eg. BH1245
Telephone No.	Enter your office number
Fax No.	Not Mandatory
Email ID	Enter your effective company email
Company URL	Not Mandatory

Step 5: Select on ADD AUTHORISED PERSON

The screenshot shows a web browser window displaying the Brunei Darussalam National Single Window portal. The page is titled "CREATE COMPANY" and has four tabs: "Company Details", "Contact Details", "Authorised Person", and "Documents". The "Authorised Person" tab is selected. Below the tabs, there is a section titled "Authorised Person List" with a button labeled "ADD AUTHORISED PERSON". At the bottom of the section, there are four buttons: "PREVIOUS", "CANCEL", "SUBMIT", and "NEXT". A red arrow points from the top of the page down to the "ADD AUTHORISED PERSON" button.

sw - Company management - windows internet explorer
https://siblogn.bdnsw.gov.bn/brnsw/jsf/ctrl/CompanyHeaderCreate.jsf
Certificate Error
Yahoo

Brunei Darussalam National Single Window
بروني دار السلام ناتياونل سيغلي ويندوو
Brunei Darussalam
National Single Window

LOGIN

Company Management
Create Company

Company Management >> Create

CREATE COMPANY

Company Details Contact Details Authorised Person Documents

Authorised Person List

ADD AUTHORISED PERSON

PREVIOUS CANCEL SUBMIT NEXT

Step 6: Fill in the authorized person List, if can fill in the MANAGER or Director Name here. And after fill in click on **SAVE** button.

The screenshot shows a web browser window with the URL <https://ebllogin.bdnsw.gov.bn/brsw/jsp/CompanyHeaderCreate.jsp>. The page title is "Authorised Person List". Below the title is a button labeled "ADD AUTHORISED PERSON". The main heading is "Add Authorised Person". A note states "*indicates mandatory fields". The form contains the following fields:

- Ownership Type: Applicant (dropdown)
- User ID: 00310022
- First Name: Daratul
- Middle Name: (empty)
- Last Name: Ahmad
- Gender: Female (dropdown)
- Date of Birth: 22/12/1987
- Identification Type: IC (dropdown)
- Identification Number: 00310022
- Identification Color: Yellow (dropdown)
- Nationality: Bruneian
- Telephone Number: 2655815
- Email Id: atulsdnbhd@gmail.com
- Designation: Admin

At the bottom of the form are two buttons: "SAVE" and "CANCEL". Below the form are navigation buttons: "< PREVIOUS", "CANCEL", "SUBMIT", and "NEXT >".

AUTHORISED PERSON LIST DETAIL	
Ownership Type	Please choice APPLICANT don't choice owner, partnership, etc
User ID	ID user please enter your IDENTIFICATION NUMBER (I.C NO)
First Name	Enter your first name
Middle Name	Not Mandatory
Last Name	Enter your last name
Gender	Select Male or Female
Date Of Birth	Enter your date of birth
Identification Type	Enter your ID type (mostly choice " IC type ")
Identification Number	Enter your Identification number MUST SAME as USER ID
Nationality	Enter your nationality
Telephone Number	Enter either your phone number or office number
Email Address	Enter your personal email address or you can enter company email address
Designation	It automatic as ADMIN since you have to choice APPLICANT

Step 7: After you click on Save button above, figure below will appear and then follow by click **NEXT** button

The screenshot shows a web browser window with the URL <https://sitlogin.bdnsw.gov.bn/bsnsw/jsf/tpr/CompanyHeaderCreate.jsf>. The page header features the Brunei Darussalam National Single Window logo and the text "بروني دار السلام ناتياونل سيغلي ويندوو" and "Brunei Darussalam National Single Window". Below the header is a blue "LOGIN" bar. The main content area is titled "CREATE COMPANY" and has four tabs: "Company Details", "Contact Details", "Authorised Person" (selected), and "Documents". Under the "Authorised Person" tab, there is a section titled "Authorised Person List" with a table containing one entry:

Delete	Edit	View	Name	Identification Number	Telephone Number	Email Id	Designation
			Daratul	00310022	2655815	atulsmbhd@gmail.com	Admin

Below the table is a button labeled "ADD AUTHORISED PERSON". At the bottom of the page, there is a navigation bar with four buttons: "PREVIOUS", "CANCEL", "SUBMIT", and "NEXT". A red arrow points from the top right of the page down to the "NEXT" button.

Step 8: Here you need to UPLOAD your document such as 16/17, applicant or authorized person Identification card, declarant Identification card, etc by either **using scanner or take picture via cell phone then put into your PC side.**

Company Management >> Create

CREATE COMPANY

Company Details | Contact Details | Authorised Person | **Documents**

Supporting Document List

Document Name	Max Size(in KB)	Mandatory	Filename	Upload
Other Agency document	2048	No		Upload
Photocopy of Akta Lesen-Lesen Rampaian (Panggilan 127) issued by Municipal Department and Akta Lesen-Lesen Rampaian, 1978 issued by District Office	2048	No		Upload
Photocopy of NRIC of Applicant	2048	No		Upload
Photocopy of NRIC of Authorized Person	2048	No		Upload
Photocopy of NRIC of Business Partner	2048	No		Upload
Photocopy of NRIC of Declarant	2048	No		Upload
Photocopy works employment pass from Labour department and copy of contract of services (Declarant Person)	2048	No		Upload
tenancy agreement	2048	No		Upload

< PREVIOUS | CANCEL | SUBMIT

Click here if you want to upload

Step 9: After your select UPLOAD this will be appear and choice your file and select **open**

The screenshot shows a web browser window with the URL <https://sitlogin.bdnsw.gov.bn/sitlogin/bdnsw/jsf/jsp/CompanyHeaderCreate.jsf>. The page has tabs for 'Company Details', 'Contact Details', 'Authorised Person', and 'Documents'. The 'Documents' tab is active, displaying a 'Supporting Document List' table. Below the table is an 'Add Document' section with an 'Add...' button and 'ADD' and 'CANCEL' buttons at the bottom.

Document Name	Max Size(in KB)	Mandatory	Filename	Upload
Other Agency document	2048	No		Upload
mpaian (Penggal	2048	No		Upload
ent and Akta Lesen-	2048	No		Upload
District Office	2048	No		Upload
erson	2048	No		Upload
tner	2048	No		Upload
s from Labour	2048	No		Upload
SERVICES	2048	No		Upload
	2048	No		Upload

The 'Add Document' section contains an 'Add...' button and a text input field. Below it are 'ADD' and 'CANCEL' buttons.

A file selection dialog box is open, titled 'Select file(s) to upload by sitlogin.bdnsw.gov.bn'. It shows the 'My Documents' folder selected. The file name is 'winter.jpg' and the file type is '*.*;*.pdf;*.png;*.jpeg;*.zip;*.jpg'. The 'Open' button is highlighted, and a red arrow points from the 'Upload' button in the table to it.

Step 10: After click open your document already uploading inside ADD DOCUMENT and follow by clicking **ADD button**

The screenshot shows a web browser window with the URL <https://slogin.bdnsw.gov.bn/bsdraw/jsf/pr/CompanyHeaderCreate.jsf>. The page displays a list of documents for upload, each with a description, the year 2048, and a status of 'No'. Each row has an 'Upload' link. Below the list is an 'Add Document' section with an 'Add...' button, a 'Clear' button, and a text area containing 'Winter.jpg' and 'Done'. At the bottom of this section are 'ADD' and 'CANCEL' buttons. At the very bottom of the page are 'PREVIOUS', 'CANCEL', and 'SUBMIT' buttons.

Other Agency document	2048	No	Upload
Photocopy of Akta Lesen-Lesen Rampaian (Penggalaian) issued by Municipal Department and Akta Lesen-Lesen Rampaian , 1978 issued by District Office	2048	No	Upload
Photocopy of NRIC of Applicant	2048	No	Upload
Photocopy of NRIC of Authorized Person	2048	No	Upload
Photocopy of NRIC of Business Partner	2048	No	Upload
Photocopy of NRIC of Declarant	2048	No	Upload
Photocopy works employment pass from Labour department and copy of contract of services (Declarant Person)	2048	No	Upload
tenancy agreement	2048	No	Upload

Add Document

+ Add... Clear

Winter.jpg
Done

ADD CANCEL

PREVIOUS CANCEL SUBMIT

Step 11: The next step, you can use same step as below click on uploading NRIC applicant, authorized person, declarant (if have this is for AGENT only), etc. after finish uploading click SUMMIT button and finish.

The screenshot shows a web browser window with the URL <https://sklogin.bdnsw.gov.bn/bdnsw/jsf/pr/CompanyHeaderCreate.jspx>. The page title is "CREATE COMPANY" and the current tab is "Documents". The "Supporting Document List" table contains the following data:

Document Name	Max Size(in KB)	Mandatory	Filename	Upload
Other Agency document	2048	No		Upload
Photocopy of Akta Lesen-Lesen Rampaian (Penggala 127) issued by Municipal Department and Akta Lesen-Lesen Rampaian , 1978 issued by District Office	2048	No	Vinter.jpg	Delete
Photocopy of NRIC of Applicant	2048	No		Upload
Photocopy of NRIC of Authorized Person	2048	No		Upload
Photocopy of NRIC of Business Partner	2048	No		Upload
Photocopy of NRIC of Declarant	2048	No		Upload
Photocopy works employment pass from Labour department and copy of contract of services (Declarant Person)	2048	No		Upload
tenancy agreement	2048	No		Upload

At the bottom of the page, there are three buttons: "PREVIOUS", "CANCEL", and "SUBMIT". A red arrow points from the "SUMMIT" button in the text above to the "Upload" link for the "tenancy agreement" document in the table.

Step 12: lastly, you will **waiting approval from COA department** and any notification you will receive through your company email.